



Eversley After School Club Assistant

Start Date: ASAP

Working Hours 13 Hours per week x 38 weeks per annum

Monday till Thursday 3pm – 6pm.

(Wednesday Staff Meeting from 6pm – 7pm)

Eversley After School club offers wrap around provision for children aged 4-11 from 7.30am – 8.30am and from the end of the school day to 6pm. The team running the club is mostly made up of existing staff, experienced wrap around care playleaders and sports coaches.

We are now seeking an enthusiastic and committed wrap around care assistant. This would suit somebody who has experience of working with children in a school or similar environment with the ability to lead a team. The role includes:

- Leading and supporting learning and play activities;
- Support staff in helping pupils with homework;
- Uphold a high standard of behaviour;
- Provide care and guidance for pupils;
- Liaise with parents at drop off and pick up;
- Provide first aid where required;
- Planning activities and play sessions
- Liaising with other admin and finance staff;

At Eversley Primary School we offer:

- A friendly working environment;
- Dedicated and caring staff who help and support each other;
- An excellent leadership team to support and guide;
- Happy, confident, well behaved children who enjoy being at school;
- A committed governing body and supportive parents.

The ideal candidate would:

- Have qualifications at or above GCSE English and Maths (Grade C or above), or equivalent;
- Proven skills and abilities of working with children;
- A caring and committed approach to working with children;
- The ability to lead a team.

We are committed to safeguarding and promoting the welfare of children and vulnerable adults and expect all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check.

Candidates are encouraged to visit the school by prior arrangement. Please call Marie Maduro, School Business Manager on 0208 360 5159 to arrange a visit. If you are interested in the post please email, office@eversley.enfield.sch.uk to obtain an application form.

Closing Date for application: 20th May 2022

Interview date: 25th May 2022