

Annual Governance Statement Autumn 2020

1 THE BOARD OF GOVERNORS SEPTEMBER 2019 – AUGUST 2020

Name	Type of Governor	Current Term of office appointed	Current term of office expires
Sam Williams	Headteacher	1 September 2018	Ongoing
James Clements	Parent Governor or	31 October 2019	30 October 2023
Prafulla Pujara (Co-Vice Chair)	Parent Governor	9 June 2017	8 June 2021
Mark Wallace	Parent Governor	31 October 2019	30 October 2023
Peter Robotham	Staff Governor	8 October 2019	7 October 2023
Hadiza Adeyemi (Co-Vice Chair)	Co-opted Governor	12 November 2018	11 November 2022
Bambos Charalambous	Co-opted Governor	1 July 2019	30 June 2023
Sanah Khan	Co-opted Governor	23 September 2019	22 September 2023
Wahida Khan	Co-opted Governor	14 November 2018	13 November 2022
Michael Florides (Chair)	Co-opted Governor	10 February 2020	9 February 2024
Vacant	LA Governor		

The Board of Governors maintains a skills matrix which demonstrates the diverse skills held by the Board of Governors. This document informs any appointments to ensure the Board of Governors maintain the skills required to be effective. Current Governor details can be found within the Governor Profile.

2 CLERK TO GOVERNORS

Enfield Governance Support Service, School and Early Years Improvement Service
Education, Enfield Council, 113 Parsonage Lane, Enfield, EN2 0AB Tel no. 0208 379 1207

3 COMMITTEES SEPT 2019 – SEPT 2020

Remits for the Committees are available on the school website and upon request. Some committees or named Governors receive specific training to be able to carry out their functions effectively.

Achievement Committee	Resources Committee
James Clements	Hadiza Adeyemi
Prafulla Pujara (Chair)	Bambos Charalambous
Peter Robotham (Staff Governor)	Michael Florides (Chair)
Mark Wallace	Sanah Khan
Sam Williams (Headteacher)	Wahida Khan
Flora Georgiou (Associate Member) (Deputy Headteacher)	Sam Williams (Headteacher)
Hayley Kirkpatrick (Associate Member) (Deputy Headteacher)	Marie Maduro (Business Manager)
	Flora Georgiou (Associate Member) (Deputy Headteacher)
	Hayley Kirkpatrick (Associate Member) (Deputy Headteacher)

Appointment of Headteacher and Deputy Headteacher Panel	Appointment of Teaching and Non-teaching Staff	Staff Capability and Discipline
Panel to include the following: Chair of Governing Body Vice-Chair of Governing Body 3 other governors as appropriate.	Delegated to Headteacher, plus one additional Governor if requested by the Headteacher.	Delegated to Headteacher up to and including dismissal. Governing Body to be involved at appeal stage only: Appeal Panel – 2 or 3 Governors to be formed when necessary.

Staff Grievance	Redundancy and Re-	Pay and Performance
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	deployment of Teaching and Non-Teaching Staff	Management of the Headteacher
2 or 3 Governors: Initial and Appeal Panels to be drawn from the Governing Body without any overlap of membership.	An initial Panel (2 or 3 Governors) to be drawn from the Resources Committee and Appeal Panel (2 or 3 Governors) to be established if required.	Chair Vice Chair School Improvement Adviser.

COMMITTEES CONTINUED

Complaints Panel	Pupil Discipline Committee (to hear pupil exclusions)	Recruitment Panel
Any 3 Governors as available	Any 3 Governors as available who had no prior knowledge of the circumstances leading to the exclusion.	<p>Any 3 Governors as available.</p> <p>To identify the skill set of the Governing Body, any gaps in the skill set, and to then seek to identify suitable candidates for appointment to the Governing Body.</p> <p>The Headteacher would meet potential candidates but not be on the Panel.</p>

Individual Governor Responsibilities	
Health and Safety	Michael Florides
Safeguarding and Child Protection	Prafulla Pujara/Hadiza Adeyemi
Member Governor Forum	Vacancy
GDPR	Wahida Khan
Achievement and Standards	James Clenents
SEN Governor	Sanah Khan

3 CHAIR' S STATEMENT / STATEMENT FROM THE BOARD

COVID-19

In these unprecedented times the COVID-19 pandemic has affected the way we work and learn. The staff at Eversley Primary School has undertaken enormous efforts to ensure, as far as possible, that your children are supported through this difficult time in their lives. The Governing Body would like to thank everyone for their support during these challenging events; pupils for learning in a new way, parents for supporting them and staff for all their hard work.

It is a credit to the headteacher and her staff that Eversley reopened in June 2020 to Reception, Year One and Year Six pupils as well as remaining open throughout this pandemic to children of critical workers and vulnerable children in all year groups.

Throughout this period the Governing Body continued with virtual committee meetings and working with the school to support their hard work. We have been so impressed with everybody's commitment in adapting to this new environment.

We continue to support the work of the school in our strategic role such as:

- oversee the provision of home schooling for many pupils and in-school provision for children of key workers
- ensure pupils still enjoy school, feel valued and part of the school community
- ensure clarity of vision, ethos and strategic direction
- ensure pupil attainment is monitored and maximised
- oversee and approve the school's budget
- ensure the staff are supported as needed
- approve policies and procedures
- oversee admissions of Reception pupils

Much of our work centres on the governors' own development plan and that of the school. In line with this, we regularly review our roles and the experience, knowledge and skills we individually bring to the Board, ensuring there are no gaps that could affect our efficient governance of the school. We continue to identify suitable training through an online training portal.

We have access to an independent training and clerking service who are available for advice if needed, and who provide training and meetings to help us to remain well informed.

We continue to review policies and procedures to ensure that these are fit for purpose and meet not only our legal responsibilities but also our vision and aims for the school and our pupils. The children and staff remain at the forefront of our decisions as we endeavour to provide the best educational environment for them.

Eversley Parliament

We were delighted to welcome the introduction of the Eversley Parliament which enables pupils to have a voice and be involved in key decision making, supported by the leadership team.

The Eversley Parliament provides pupils with meaningful opportunities to understand how to be responsible, respectful, active citizens who contribute positively to society. Pupils do this by representing the voices of their peers and taking part in formal meetings throughout the school year. The parliament is actively involved in encouraging the rights of all pupils to be involved in decisions that affect them and their education. The different cabinets are: Teaching and Learning, Enterprise, Enrichment, Mental Health and Wellbeing, Values and House Captains, Finance and Environment. The achievements of the committees are promoted in the school newsletters.

Class Transition Picnics

We were thrilled that the school managed to organise transition picnics for all the school years. This gave the children the opportunity to catch up with some of their friends, see their current teacher and for pupils up to Year 5 meet their new teacher in September 2020. We know that this was a special moment for many of the children.

Year 6 Leavers Week

Year 6 pupils have had an opportunity to celebrate their time at Eversley with some wonderful activities so they can leave the school with great memories and have had the opportunity to say goodbye to their friends. We want to thank the school for organising this special week for these pupils.

September 2020

The school are working incredibly hard in formulating a programme for September 2020. The planning process is ongoing, but measures aligned with government guidance will be in place to welcome back all Eversley pupils this September. There will be a rebuild process and the school will plan for pupils and staff to have the opportunities to recognise that something big has happened; rather than 'moving on' we will firstly need to make time to reflect on what has happened and the impact this has had at all levels. It is hoped that a formal School Development Plan can be formulated to commence Spring 2021, subject to the progress of the pandemic.

Local Authority Governor

It is with a heavy heart to announce that Ingrid Cranfield has resigned from the Governing Body. Ingrid has been a governor at Eversley for over 20 years and across various schools for 32 years. Ingrid was Chair of the Governors at Eversley for 12 years and was the current Vice-Chair. During her governorship Ingrid's support has been invaluable to many of us that have passed through the doors of Eversley. Ingrid's tremendous experience and skills will be sorely missed, and we would like to thank her for volunteering her numerous years of support and mentoring.

Co-opted Governor

The governing body would also like to thank Paul Thompson who stepped down from the governing body earlier this year. Paul was a co-opted governor and we are very thankful for all his commitment and energy. Paul has been both a parent and governor at Eversley and we are extremely grateful for his support over many years.

EPSA, School Volunteers and the schools funding crisis

Our sincerest thanks go to the EPSA Co-Chairs and the dedicated members of EPSA who contribute so much of their time and energy.

Even during these unparalleled times EPSA has still raised a great deal of money that enables the school to benefit from the purchases of many invaluable resources. This is hugely appreciated, and our sincere thanks goes out to everyone involved.

We would also like to thank the school volunteers that come to the school to help and hope they will be able to support the school once we are able to safely allow them to return.

Unfortunately, we must remind everyone that by 2021 we expect to see a substantial shortfall in funding. As the schools funding crisis continues, EPSA provide vital financial support for the school. We would like to ask all parents to support EPSA initiatives and events where possible.

Eversley continue to do its utmost to protect the excellent quality of education it provides for pupils from the harshest impacts of such reductions.

4 MEETINGS

The Full Board of Governors, The Resource Committee and The Achievement Committee meet termly.

5 OTHER DOCUMENTS

Other document available from the Governor' s section of the school website:

- The Board of Governors Code of Conduct
- The Board of Governors profile
- Committee remits
- Register of Business and Pecuniary Interests