

<p><b>GOVERNING BODY OF EVERSLEY PRIMARY</b></p> <p>Chaseville Park Road, London, N21 1PD Telephone No: 0208 360 5159</p> <p><b>ACHIEVEMENT COMMITTEE</b></p> <p><b>26 February 2020</b></p>	
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Members

James Clements  
Ingrid Cranfield  
Prafulla Pujara (Chair)  
Peter Robotham  
Mark Wallace  
Samantha Williams

Also Attending

Flora Georgiou (Associate Member)  
Hayley Kirkpatrick (Associate Member)  
Ann Munro (Minute and Advisory Clerk)

**MINUTES – PART 1**

**1. APOLOGIES FOR ABSENCE**

**Noted** that all Governors were in attendance.

**2. DECLARATION OF INTERESTS**

Governors were given the opportunity to declare any interest relating to items on this agenda. No declarations were made.

**3. MINUTES OF THE LAST MEETING AND MATTERS ARISING**

**RECEIVED** the Minutes of the Achievement Committee Meeting, held on 12 November 2019, a copy of which is included in the Minute Book, which was confirmed as a correct record.

Matters Arising from the Minutes

(a) ICE Pack

**Reported** that Governors agreed that it would be beneficial for someone from an educational background to meet with Ofsted inspectors and James Clements volunteered.

**Noted** that Governors suggested it would be a good idea to provide a high-level data sheet in preparation for the Ofsted visit.

**Resolved** that James Clements produced a high-level data sheet that could be used for Ofsted.

(b) Data

The Headteacher was to share ASP (Analysing School Performance) data and how it was analysed with the Governors. It was decided that it would be beneficial for Mark Wallace to go into the school and go through the data together with the Headteacher. Mark is looking to make a tracking grid to identify targeted children and highlight particular groups, in particular boys and pupil premium.

Mark Wallace to get in touch with Headteacher to arrange a time.

**Action: Mark Wallace**

The Headteacher had broken down this data in the progress report already, key points were taken from the ASP. This can be drilled down to individual children. Headteacher to give a login code to Mark Wallace and get access for all Governors.

**Action: Headteacher**

Mark Wallace thought it a good idea to get this data recorded into future minutes thus creating a paper trail for Ofsted. Mark would go into the school for a SEN walk to see how they are doing or to see how boys are learning.

The Headteacher said an appropriate time for this information to be prepared for inclusion in the SIP would be the end of October/November. It would be good for the Governors to follow this up.

**Action: Mark Wallace**

#### 4. **SCHOOL IMPROVEMENT**

The Headteacher suggested it would be helpful for all Governors to read through large documents, such as SIP, in advance of the Governor meetings, thus being able to focus on relevant points.

##### Reception

Reception were on track with all the Early Learning Goals. Boys were on track for reading, writing and numbers and all were on track with phonics.

##### Year 1

Year 1 writing is still below. Writing in one class had improved by 15%, as this was evident from PHSE lessons Mr Williams has taken. The Headteacher had been taking one of the PHSE classes and identified there needed to be more cross moderation and more assessing.

##### Year 2

Writing - One member of staff was new to Year 2 and was being cautious in cross moderation.

##### Year 3

It was really difficult to switch the level as progress was already at a high level when pupils came up from Year 2. The first term of Year 3 was often a sticking point. There was lots of good work being done by the more able children. To maintain the attainment the progress needed to be increased. The two Year 2 teachers were really conscious of this fact and by the end of the next checkpoint they will have made progress. The teachers will also continue to push the more able children and not cap their learning. The Year 2 results were always high, with 50% of children being at greater depth. This does a disservice to the statistics and progress data looks much better. As long as a shift is seen next term they will be on track.

##### Year 5

Year 5 Teachers were more cautious about this as there was a large group of boys.

Flora Georgiou and Jale\_ were working with the Year 1 and 2 teams for writing and maths, team teaching and supporting staff.

5. **PROGRESS AND ACHIEVEMENT**

Mental Health and Wellbeing

A key issue is to put mental health at the heart of the SIP. The school was successful in applying for a bid to part of the first wave of the mental health support team’s initiative. Two years have been invested in the school for this NHS mental health programme and Hayley Kirkpatrick is the trailblazer. Mental health practitioners will be doing a workshop for year 4 and will be working with parents, staff and pupils. Parents have been sent a questionnaire to ask if they would like to be part of a group workshop for parents. Flora Georgiou, Hayley Kirkpatrick and Shirley Gonzalez will be meeting with them. There will be a whole school audit. The remit is to be middle ground between what the school can offer and agencies such as CAMS. Hayley Kirkpatrick is running mindfulness sessions every Monday and there is a mental health register for staff to flag up concerns about children. There are a growing number of issues in Year 4 and 20 children had been put on this unofficial register. Parents have been invited to come into the school to share sessions with the children. There are a lot of anxiety and friendship issues and every teacher will be teaching mindfulness. In consultation with staff, the school has introduced a fourth curriculum driver, Health and Wellbeing which underpins all curriculum themes.

Whole School Curriculum

A designated ‘Forest School’ site had been completed. Every pupil has 6 weeks forest school learning.

Erasmus Plus Programme – Juliette is to upskill the teachers with their French, so they can deliver high quality lessons. Staff skills would also be developed for PE and ICT.

New curriculum – Vision and Values

Senior Leaders had Curriculum implementation planning time with James Clements – curriculum consultant. They covered the design of the curriculum and why they are doing things looking back on what technique was used when the children looked best. They are working to come up with a curriculum vision. Teachers are needed to be involved, looking at where they are now and what skills they want the children to leave with. There needs to be good induction when new staff join. Subject Leaders have to have complete ownership of their subject and need to be 100% clear about why they are

doing it. James Clements talked about different models, going back to the starting point; Is it working? Does it make sense? This would help Subject Leaders to have ownership over their subjects, they can say, 'I did this' with meaning and purpose.

It was agreed that the Ofsted Inspection Framework made sense, training up Middle Leaders, letting them lead and have ownership. Subject Leaders were also doing deep dives. Middle management would be invited to talk to the Governors at the next Full Governing Body Meeting to see it from their perspective. Peter Robotham would be covering PE.

**Action: Peter Robotham**

### SEND

It was being looked into how SEN children could be monitored, providing a way of tracking and assessment if a child was not making progress.

### Greater Depth

The children in the Greater Depth category were being challenged. Jale was running an excellent maths workshop for parents. Parents were invited to work with their child to support with their learning.

### Evaluation School Improvement Plan

An evaluation was being done in each subject, what are the strengths within their subject and what they are doing next term.

Deep Dives have been done for PE, Music, ICT, Science, Maths, Reading and Writing.

Peter Robotham observed a PE specialist in another school in Enfield. It was beneficial to see how they used the resources. Peter identified when deep diving that when using the apparatus, the children just lined up waiting to use it rather than being active. Peter led training with staff on how to get out the equipment and apparatus as part of the PE lesson, including how pupils should stay active. This was the impact of the deep dive and many staff have actioned.

The Forest School is developing and the school hope to invest in a log cabin. A wellbeing room has now been developed for all staff to use, which is an area of the School Improvement Plan. They log the time and date to show how much

it is being used.

Intervention programmes take place across the school. The Senior Leaders measure the impact to ensure that the interventions are worth doing and if progress has been made. Teachers during pupil progress meetings refer particular children for a variety of intervention programmes.

Through pupil progress meetings children that are falling behind get picked up and not just less able.

Governors discussed different ways of getting pupils more engaged in different maths concepts. This could be done by using a computer and maths games making learning more exiting.

## 6. **QUALITY OF TEACHING AND LEARNING**

Teaching and Learning walks had not been done as they had been replaced with deep dives. All deep dives would be completed as soon as possible.

It was **noted** that the Headteacher would like to add deep dives to future Achievement Committee Agendas, summarising those that have been done and highlighting strengths.

**Action: Clerk**

The next Teaching and Learning objectives will be in the Summer Term.

Senior Leaders with Senior Staff now look at areas of development and strength. Senior Leaders do a different type of observation. Whilst doing the deep dives they will talk to the children. Senior Leaders will go with Subject Leaders together for Ofsted. James Clements would do a deep dive with everyone next cycle round and it would be good for governors to be involved.

**Action: James Clements**

Deep dives have given Staff Leaders confidence and they will feel more confident when sufficient rounds have been done. The Headteacher will tell governors when it would be a good time to do a deep dive and a list will be made at Full Governing Body Meetings to say when they should do so.

**Action: Headteacher**

## 7. **PUPIL PREMIUM FUNDING**

The Headteacher gave an update for the Autumn term to show what extra-curricular clubs provision there was for pupil premium children. They had

extended the opportunities for children in clubs. There were more spaces in Forest School, basketball, tag rugby, baseball and newspaper and comic clubs at lunchtime for greater depth pupil premium children. Karen Kwok, a parent, is offering to teach piano lessons for free to pupil premium children. There is a film club and Turkish school and the majority of parents are happy to pay for clubs. Some pupil premium parents do not want their children to be on the list for these clubs because they are embarrassed.

In Spring Term pupil progress meetings were held, including inclusion managers, Headteacher and phase leaders to look at books, planning, data and pupil premium action plans.

## 8. **POLICY REVIEW**

The following policies were reviewed:

- Assessments
- SEND
- Reading
- PE
- Design and Technology
- RE
- Teaching and Learning
- Home Learning
- Food policy
- Values
- Computing
- First Aid
- Visitors Behaviour Policy
- Freedom of Information
- Whistle Blowing
- Exclusions.

SEMH – This will be ready next term. Hayley Kirkpatrick will be writing this whilst working on the mental health programme.

**Action: Hayley Kirkpatrick**

## 9. **AOB**

It was suggested by the Chair that it would be useful to have a formal induction pack/plan for the new Governors in terms of what is expected of a Governor such as school expectations and how to access training.

**Action: Chair**

ICE Pack

Prior to the Full Governing Body Meeting, governors needed to meet re ICE pack. It needs to be clarified who is doing which section. Chair to take lead and action accordingly.

**Action: Chair**

10. **DATE OF NEXT MEETING**

The next Achievement Committee Meeting will be held on 17<sup>th</sup> June at 7pm.

Confirmed and signed at a meeting of the  
Achievement Committee held  
on the    day of                    2019