



Eversley Primary School

ADMISSIONS POLICY

At the moment, we are unfortunately unable to facilitate parent tours, or any event that allows parents/carers on the school site, due to COVID-19 restrictions.

Admissions/Induction

The school will admit 90 children to Reception each September. Parents will receive notification from the Enfield Schools Admission Service in the Spring term as to whether a place will be offered for the following September.

Our induction and admission procedures include:

- Weekly tours around the school for prospective parents. These are usually held on Tuesday mornings
- Weekly pre-school sessions in the Summer term prior to starting school
- Liaison with nurseries and pre-school providers
- Home visits from class teacher and nursery nurse/teaching assistant
- Visit to school on the day prior to starting, with parent or carer
- Staggered intake
- Completion of a starting school booklet

In-Year Admissions

When children are admitted into school other than at the beginning of Reception or during the school year they are given their own, individual induction.

As a Community School the admissions to the School are controlled by the Local Authority. If the School is oversubscribed the Local Authority's published criteria for admission will be used. To read the criteria, view [primary schools in Enfield admissions criteria \(PDF\)](#).

For more information, please visit <http://www.enfield.gov.uk/admissions> where you can view the information booklet for parents 'Applying for a Primary School in Enfield' which can be downloaded as a pdf.

Information is also available from the ESAS with regard to:

1. Aids to pupils e.g. free school meals, clothing grants and the circumstances under which travel passes may be issued
2. How parents should apply for admissions to schools
3. Admissions to schools outside the London Borough of Enfield
4. How to appeal against a placement which is not acceptable
5. Arrangements for transfers between schools
6. The policy of the Authority with regard to pupils bringing food and drink to school
7. How to obtain advice regarding special education
8. The LA's approved arrangements for considering complaints against the curriculum