



Eversley Primary School

Job Description:

Lunchtime Playleader

Responsible to: Lead Supervisor/Senior Management Team

Purpose of job: To initiate and organise games for pupils during the lunch break, ensuring pupils' safety and well-being at all times.

Job duties: It is the responsibility of the Playleaders:

- to organise games for pupils at lunchtime
- to ensure sizes of groups are safe
- to ensure children are wearing appropriate footwear for the activity and no jewellery (except a watch and stud earrings)
- to enable children to have fun and participate in games at their appropriate level
- to ensure correct equipment is used
- to collect and return equipment to the appropriate place
- to attend regular meetings and courses when requested by the Head and Deputy Headteacher
- to ensure wet lunchtime rotas are adhered to
- to work alongside TAs and LSAs to create a positive environment for our children
- to send/take any pupils who have had an accident to the Welfare Room and report accidents/injuries

Person Specification: Successful candidates will:

- have the ability to communicate effectively with other school staff and communicate instructions to pupils appropriately
- possess a clear understanding of potential hazards to pupils and issues affecting them during lunchtime
- be able to work in a team
- be calm, firm and assertive with understanding and a sense of humour.
- be punctual
- have the ability to organise games
- be willing and eager to extend knowledge through in-service training